**Guidelines to fill ITEC application:**

ITEC applicants are now required to fill applications online. They can choose their own login email ID & create their login password, which would be used by the system to keep them posted of the processing status. Please follow the steps below:

- Go to https://www.itecgoi.in/index.php
- Select course and apply
- Select Nationality i.e. South African & **please keep the column below Nationality unchecked** and proceed.
- There are 5 tabs on this page. Currently you would be on Personal details tab.
- Keep on filling the page. All * marked field are mandatory to fill.
- Please enter your email ID correctly which would be used by the system for further communication.
- Move on to next tab 'Educational / Professional Details'
- Move on to 'Employment Details then Medical Details'.
- After you have filled all your details kindly re-check that you have entered the correct data in the form. Then click on submit details.
- **Kindly check your registered email ID & click on activation link sent to authenticate your candidature**

- Once you have submitted your details, a mail with a link will be sent to your email ID (which you have entered in first page i.e. in Personal Detail Tab) for validation. Click on that link to activate your account.
- After activation you are required to take a print out of the application

- Attest English language proficiency form and PART II form (page 4 & 7) from your place of work.
- Fill in Medical Report and attest from authorized Doctor.
- **Attach 2 photos and submit along with a copy of passport, copy of degree and nomination letter from place of work to Consulate General of India, Durban immediately.**